

~~CONFIDENTIAL~~2952
OC-M-73-426

Personnel 15

MEMORANDUM FOR: Deputy Director for Management
and Services

FROM : Director of Communications

SUBJECT : Recruitment of Electronic Engineers
and Technicians

REFERENCES : (a) Memo to DD/M&S fm D/CO,
Subj: Recruitment of
Electronic Engineers,
dtd 11 April 1973

(b) Memo to DD/M&S fm D/CO,
Subj: Recruitment of
Electronic Technicians,
dtd 30 May 1973

(c) Memo to Office Directors
fm DD/M&S, Subj: Revised
FY-1974 Staff Position
Allocation, dtd 9 July
1973

1. References A and B explained the urgent requirement to recruit and hire engineers and technicians to fill the numerous vacancies in the OC technical staffs. Since your approval to bring a maximum of 15 engineers aboard we have, through a continuing recruitment program, been able to EOD nine new engineers since April 1973. Seven other engineers are in various stages of processing and there are still 12 engineering vacancies in OC. Also since your approval to hire nine technicians we have been able to EOD six and there are three technicians in various stages of processing. We estimate a deficit of nine technicians in FY-1974.

2. If the most recent freeze on hiring (reference C) is allowed to turn off the technical recruitment program, we will again find ourselves in the difficult position of having numerous vacancies and facing a delay of at least six to nine months to get an effective recruitment program underway again.

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**SUBJECT: Recruitment of Electronic Engineers
and Technicians**

3. In order to avoid this situation, it is requested that you approve the continued hiring of small numbers of engineers and technicians for the Office of Communications with the assurance that we will take whatever steps are necessary to balance the personnel on board with the final OC Table of Organization as of June 1974.



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Director of Communications

APPROVED: Robert E. Waddles

27 JUL 1973

Date

DISAPPROVED: _____

Date

Distribution:

Orig - Return to D/CO

2 - DD/M&S Chrono, Subject

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MEMORANDUM FOR: Mr. Wattles

As long as ☐ is committed
to paragraph 3, I think this request should
be approved.

RHW
RHW

CMO SHOULD SEE

26 July 1973
(DATE)

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73-1427

OCM-73-222

DD/M&S Registry

File Personnel 15

MEMORANDUM FOR: Deputy Director for Management and Services

SUBJECT : Recruitment of Electronic Engineers

1. This memorandum submits a recommendation for your approval; this recommendation is contained in paragraph 7.

2. By July the Office of Communications is projected to have 20 vacant engineering positions. These vacancies are the result of normal attrition, early retirement, and separations due to the surplus program. They break down by grade as follows:

Contract	4
GS-11	2
GS-12	6
GS-13	4
GS-14	4

In addition to these specific engineering vacancies, there are nine additional General Management Positions which should be filled by advancing engineering personnel. If these vacancies are also taken into account, the total headroom for engineers in the Office of Communications this summer will be 29.

3. Working against this predicted shortage, we have been conducting interviews with prospective engineering recruits for the Office. Currently there are nine persons processing for GS-07/GS-09 positions who expect to become available this summer.

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4. Typical of these young engineers is [redacted] who took his B.S.E.E. from the University of [redacted] and has been an Officer in Army Communications during the past four years. He is presently back at the University of Oklahoma taking postgraduate work and will be available in late July.

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[redacted]
COOP Program for the past four years. They are now ready to graduate and have indicated a desire to become full-time staff engineers of the Office of Communications. We are considering these two gentlemen for positions at the GS-09 level.

5. In addition to the nine prospects who are currently in process, we have scheduled interviews during April and May for three persons and have requested the Office of Personnel to schedule interviews for another eight individuals.

6. We have made no formal commitment to any of the group in process; however, they do believe they are being processed for possible employment by this Office, and this may well result in their not seriously interviewing other prospective employers between now and their graduation. It is important, therefore, to determine as soon as possible whether we will be able to employ these engineers when and if they qualify.

7. In order that we may fill projected engineering and management vacancies in an orderly fashion, your approval to continue recruiting and hiring engineers for this Office is requested.

[redacted]

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Director of Communications

The recommendation contained in paragraph 7 is approved.- not to exceed 15 through 30 June 1973.

/s/ Robert S. Wattles
Deputy Director for Management and Services

11 April 1973
Date

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Orig - Addressee (for return to D/CO)

2 - DD/M&S Group 1